PHILIPPINE PORTS AUTHORITY
PMO - DAVAO

DAV-PG-Form No. 13

ADMINISTRATIVE SUPPORT REQUIREMENTS FOR the period: July 1 to December 31, 2018

	Schedule A					
	Fifteen (15) Data Encoders SG - 7	**One (1) Sr. Mngt Info System Analyst SG 16**	**Two (2) Clerk Processor A SG - 8**	**One (1) Training Assistant SG - 8**	**Two (2) Driver Mechanic B SG - 7**	**Three (3) Utility Worker A SG - 3**
No. of Working Days/ per week	six (6) days a week	six (6) days a week	six (6) days a week	six (6) days a week	six (6) days a week	six (6) days a week
Ave. No. working of days for One year/Month	313	313	313	313	313	313
Daily Rate	495.38	939.35	532.04	532.04	495.38	370.31
A. Due to Employee as Computed	**14,159.74**	**26,849.65**	**15,207.43**	**15,207.43**	**14,159.74**	**10,584.63**
Equivalent Monthly Rate	12,880.00	24,423.00	13,833.00	13,833.00	12,880.00	9,628.00
5 days Incentive Leave)	206.41	391.40	221.68	221.68	206.41	154.30
13th month pay (Monthly Rate / 12 mos)	1,073.33	2,035.25	1,152.75	1,152.75	1,073.33	802.33
B Due to Government	**1,244.80**	**1,644.52**	**1,331.50**	**1,331.50**	**1,244.80**	**947.30**
SSS (Employer Share) (Equivalent Monthly Rate bracket)	957.70	1,178.70	1,031.30	1,031.30	957.70	699.80
ECC	10.00	30.00	10.00	10.00	10.00	10.00
Philhealth	177.10	335.82	190.20	190.20	177.10	137.50
Pag - ibig	100.00	100.00	100.00	100.00	100.00	100.00
C Due to Employees & Gov't (A+B)	**15,404.54**	**28,494.17**	**16,538.93**	**16,538.93**	**15,404.54**	**11,531.93**
D. Admin Cost (%)						
E Total Contract Price (C + D)						
F VAT (E * 12%) (Item E x 12%)	-	-	-	-	-	-
G Total Contract Price per (E + F)	-	-	-	-	-	-
@ No. of Months **(July - December 2018)**	6	6	6	6	6	6
@ No. of Positions	**15**	**1**	**2**	**1**	**2**	**3**
Total Per PMO item - Monthly (Item G * # of position)		-		-	-	-
Total Per PMO item - Six months l(Item G*#pax # mos	-	-	-		-	
GRAND TOTAL	-	-	-	-	-	-